

**(UPDATED) GUIDELINES FOR STRANDED MEMBERS OF MALAYSIA MY SECOND HOME (MM2H) TO RE-ENTER MALAYSIA DURING RECOVERY MOVEMENT CONTROL ORDER (RMCO) (revised as of 24<sup>th</sup> July 2020)**

**BACKGROUND**

These guidelines are intended to provide guidance for all members of the MM2H who are stranded abroad during the Recovery Movement Control Order to re-enter Malaysia.

These guidelines have taken into account the latest instructions and all standard operating procedures and protocols observed from National Disaster Management Agency (NADMA) and Immigration Department of Malaysia as well as the requirements to re-enter Malaysia against the backdrop of COVID-19 pandemic.

**Beginning 24<sup>th</sup> July 2020**, all stranded members of MM2H will have to comply with the following procedures:

**A. BEFORE ARRIVAL**

**1. Register with Ministry of Tourism, Arts and Culture (MOTAC)**

- (i) MM2H participant is required to register with MOTAC and provide particulars such as name, nationality, passport number, MM2H reference number, country stranded at, and contact number as well as email address via the following link:

[https://docs.google.com/forms/d/e/1FAIpQLSdGmqloIPh06TQP-sMy3zMOr7lj0hhPmyxfiNsB8Wo\\_mB8Fsg/viewform](https://docs.google.com/forms/d/e/1FAIpQLSdGmqloIPh06TQP-sMy3zMOr7lj0hhPmyxfiNsB8Wo_mB8Fsg/viewform)

**2. Obtain Entry Permission from MOTAC**

- (i) Upon verification, MOTAC will issue **an approval via email** to re-enter Malaysia.
- (ii) MM2H Participant who leaves Malaysia during the Movement Control Order beginning 18 March 2020 **is required to obtain another approval from Immigration Department of Malaysia to re-enter Malaysia**. The request can be submitted via [kpi@imi.gov.my](mailto:kpi@imi.gov.my)

- (iii) MM2H Participant **must secure the approval first** before making any flight booking to Malaysia.
3. **Complete and sign a Letter of Undertaking and Indemnity (LoU)**
- (i) MM2H Participant must download and complete the LoU. Refer **Attachment** below.
4. **Obtain a Letter of Approval (Entry Permit) from an accredited Malaysian Mission**
- (i) The entry requirement is in compliance with the terms set by the Immigration Department of Malaysia or Malaysian Government Agencies.
  - (ii) Each MM2H participant must submit the completed LoU via email to the relevant Malaysian Mission, **at least three (3) days before the date of departure for approval**. The email address of the relevant Malaysian Mission can be found at:  
<https://www.kln.gov.my/web/guest/malaysianmission>
  - (iii) Subject to approval, the Malaysian Mission will issue a Letter of Entry Permit to Malaysia by email.
5. **Present the Letter of Approval from Malaysian Mission to Airlines, Other Public Transport Companies, and Immigration Department of Malaysia**
- (i) MM2H Participant must present a letter of approval from the Malaysian Mission during the flight/ public transport check-in process. Failure to present this letter may result in the person being denied permission to board the aircraft, or other public transportations. For entry by road, failure to present the document will complicate the process of entry into Malaysia.
  - (ii) All incoming individuals are subject to the quarantine order and non-compliance to the instruction will result in legal action.
  - (iii) **The Immigration Department of Malaysia reserves the right to issue Not-to-Land (NTL) Order to MM2H Participant without the LoU.**

6. **Install, activate, and register MySejahtera mobile online application**
  - (i) MM2H Participant must download the “MySejahtera” mobile online application from Apple Appstore, Google Playstore and Huawei App Gallery.
  - (ii) Essential information such as travel information (date and time, flight information, port of embarkation) as well as health declaration **needs to be registered in “MySejahtera” at least one (1) day from date of departure.**
  
7. **COVID-19 test before entering Malaysia**
  - (i) All travellers to Malaysia including MM2H Participant are **not required** to take the COVID-19 test before departure.
  - (ii) However, **MM2H Participant is advised to check with the Airlines on any requirements to take COVID-19 tests before boarding the aircraft.**

## **B. UPON ARRIVAL**

Individuals who are subject to quarantine orders will be referred to as **Persons Under Surveillance (PUS)** and will undergo the following process:

1. **Health Inspection and Screening at the Malaysia International Gate by Ministry of Health, Malaysia (MOH)**
  - (i) Health screening will be conducted at the Malaysia International Gate and any symptomatic individuals will be referred to designated hospitals for further treatment.
  - (ii) The sampling process for the COVID-19 test will take place at the arrival hall, or at the quarantine station.
  - (iii) **PUS must bear the fee for the test** as follow:

Type of COVID-19 Detection Test	Fees for Non-Citizens (RM)
Polymerize Chain Reaction (PCR) Test	250
Antigen Rapid Test Kit	120
Antibody Rapid Test Kit	60

- (iv) Health Assessment Tool (HAT) will be provided for the purpose of self-monitoring of PUS throughout the quarantine period.

## 2. Registration

- (i) The Management Committee from NADMA and the Malaysia Civil Defence Force (APM) will coordinate the reception of PUS and logistics management at KLIA1, KLIA2 or any other entry points via air, sea and land all over Malaysia.
- (ii) The PUS must present the LoU to the officer on duty.
- (iii) The Management Committee will manage logistics arrangement for PUS to the designated quarantine station.
- (iv) PUS is **not allowed** to pick the quarantine station.
- (v) Other related information on quarantine procedures are as follow:
- **QUARANTINE STATION:**  
The Quarantine Station, including hotels or any other premises, is a place of isolation and health observation that has been gazetted under the Prevention and Control of Infectious Diseases Act 1988 (Act 342).
  - **QUARANTINE PERIOD:**  
The Quarantine Period is **fourteen (14) days**, or any period stipulated by the Ministry of Health, Malaysia.
  - **QUARANTINE RATES:**  
The quarantine rates for non-citizens (including dependent) is **RM150 per day per person** (maximum rate), for a period specified by the Ministry of Health, Malaysia.

- **PAYMENT METHOD:**
  - PUS will have to pay a deposit/ full payment to the Management of Quarantine Station during the check-in process.
  - Credit card usage is encouraged.
  - Any balance of payment or refund will be made upon checkout.

3. **Immigration, Customs and logistics reception to the Hotel**

- (i) PUS will go through the usual entry procedures through Immigration and Customs Officers.
- (ii) The government will arrange transportation to designated quarantine station.
- (iii) **For foreigners who fail to submit LoU upon arrival, the Immigration has the right to order a Not-To-Land (NTL) directive.**

**IMPLEMENTATION**

The implementation of this procedure is effective from 24 July 2020 until further notice is announced by the Government of Malaysia.

**Ministry of Tourism, Arts and Culture Malaysia (MOTAC)**

**24<sup>th</sup> July 2020**

**LETTER OF UNDERTAKING AND INDEMNITY  
PERSON UNDER SURVEILLANCE**

To:  
Ministry of Health  
(Representing the Government of Malaysia)  
Kompleks E,  
Blok E1, E3, E6, E7 & E10,  
Pusat Pentadbiran Kerajaan Persekutuan  
62590 Putrajaya

I,.....

**[Name of Person Under Surveillance]**

**\*NRIC Number :**.....

**\*Passport Number :**.....

**addressed at** .....

(hereinafter referred to as "Person Under Surveillance") verily undertake that I [and \*\*my child / person under my care (as stated in **Annexure A**)] shall comply with the Observation and Surveillance of Coronavirus Disease 2019 (COVID-19) Contacts Order made under Section 15(1) of the Prevention and Control of Infectious Diseases Act 1988 [*Act 342*] (hereinafter referred to as "Observation and Surveillance Order") and other directives issued and enforced by the Government of Malaysia from time to time during my stay in the hotel assigned by the Government of Malaysia (hereinafter referred to as the "Hotel") for a period of fourteen (14) days commencing from ..... 2020 to .....2020 or for an extended period as may be required and determined by the Authorized Officer upon the issuance of another Observation and Surveillance Order (hereinafter referred to as the "Observation and Surveillance Period").

2. In this regard, I solemnly pledge and undertake that I shall pay:
  - (a) the accommodation charges at the rate as specified by the Hotel for Person Under Surveillance which shall include three (3) meals daily;
  - (b) any other expenses incurred by myself [and \*\*my child / person under my care] for the use of the Hotel's services such as additional meal ordered, laundry services and other services provided by the Hotel or any third party; and
  - (c) any damage to the Hotel's accommodation or Hotel's property which has been used or caused by me [and \*\*my child / person under my care].
  
3. I undertake to make full payment of the expenses regarding–

- (a) paragraph 2(a) above, the total accommodation charges for the whole Observation and Surveillance Order as invoiced to me, directly to the Hotel in the manner as required by the Hotel upon checking in the Hotel; and
- (b) paragraphs 2(b) and (c), in the manner as required by the Hotel upon checking out of the Hotel once obtaining the authorisation by the Government to leave the Hotel premises.

4. If I am unable to make the payments as stipulated in paragraph 3, my next of kin or representative including sponsor, as named in paragraph 8 below, has agreed to become my guarantor to make such payment on my behalf to the Hotel upon request by the Hotel.

5. I further acknowledge that:

- (a) the Hotel is entitled to collect deposit fees from me for my stay at the Hotel during the Observation and Surveillance Period upon checking in at the Hotel; and
- (b) I must at all times abide to the Government's instructions throughout the Observation and Surveillance Period.

6. I verily understand that the Hotel has the right to take legal action against me or my next of kin or representative including sponsor for my failure to make all accrued payments as stated in the above paragraphs and I shall be fully responsible for any claims and damages made by the Hotel against me.

7. I further undertake to indemnify and hold the Government of Malaysia, its employees and agents harmless from and against all actions, proceedings, losses, shortfalls, damages, compensation, costs (including legal costs), charges and expenses resulting from my [and \*\*my child / person under my care] actions, negligence or dishonesty to the Hotel during the Observation and Surveillance Period.

8. Should there be a need to contact my next of kin or representative including sponsor during the Observation and Surveillance Period, my next of kin or representative including sponsor details are as follow:

Name of next of kin / representative including sponsor:

.....

\*NRIC Number / Passport Number: .....

Address: .....

H/Phone / Contact Number: .....

Signed by: .....

Name: .....

NRIC Number / Passport Number: .....

Address: .....

H/Phone Number : .....

Date:

Witnessed by:

**On behalf of the Government  
of Malaysia:**

\*\*\*Name of representative:.....

NRIC Number: .....

Designation: .....

Date : .....

Note:

\* insert NRIC number for Malaysian citizen.

\*\* If a child is 18 years of age and above, he/she must sign a separate Letter of Undertaking. Wife / husband and father / mother is required to sign a separate Letter of Undertaking.

\*\*\* insert name, NRIC number and witness's position

c.c.:

The Management  
(Name and Hotel Address)\*\*\*\*

.....  
.....  
.....  
.....  
.....

Contact Number: .....

Email Address :.....

\*\*\*\* To be filled in after the PUS have undergone health screening upon arrival at Malaysia's International Entry Point.



**ANNEXURE A**

**LIST OF CHILD/PERSON UNDER THE CARE OF PERSON UNDER SURVEILLANCE**

I,.....

**[Name of Person Under Surveillance]**

**\*NRIC Number/ Passport Number :**.....

**addressed at :** .....

(hereinafter referred to as “*Person Under Surveillance*”) hereby verify that the person(s) named below is my child / person under my care.

NO.	NAME	NRIC NUMBER / MyKid / PASSPORT NUMBER

Signed by.....

Name: .....

NRIC Number / Passport Number: .....

Address: .....

H/Phone Number : .....

Date:.....